

23<sup>rd</sup> November 2018

Dear Councillor

You are summoned to a meeting of the:

**Town Development Committee**  
**on Monday 3<sup>rd</sup> December 2018 at 7pm**  
**at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

**Committee Membership:**

<b>Cllr Brett (East)</b>	<b>Cllr Robbins (East)</b>
<b>Cllr Davis (East) Vice Chairman</b>	<b>Cllr Nicklin (ex officio, Chairman of SPRWG)</b>
<b>Cllr Fraser (West)</b>	<b>Bill Parks (external representative)</b>
<b>Cllr Fryer (Broadway)</b>	<b>Len Turner (external representative)</b>
<b>Cllr Macfarlane (West) Chairman</b>	

Copied to all other members for information.

Members of the public are welcome to attend meetings of the Council and its committees, unless excluded owing to the confidential nature of the business.

Yours sincerely



**Fiona Fox BA (Hons) MCIPD FILCM**  
**Town Clerk**

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**A G E N D A**

**1. Apologies for Absence**

**To receive and accept** apologies, including reason for absence, from those unable to attend.

**2. Declarations of Interest**

**To receive** any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

**3. Minutes**

**3.1 To approve and sign** as a correct

record, the minutes of the Town

Development Committee (TD) meeting held on Monday 24<sup>th</sup> September 2018; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

**3.2 To note** any matters arising from the minutes of the Town Development Committee meeting held on Monday 24<sup>th</sup> September 2018.

**4. Chairman's Announcements**

**To note** any announcements made by the Chair.

***Standing Orders will be suspended to allow for public participation.***

**5. Public Participation**

**To enable** members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations.

***Standing Orders will be reinstated following public participation.***

**6. Reports from Unitary Authority Members**

**To note** reports provided which are relevant to this committee.

**7. Closed Circuit Television (CCTV) Working Group**

**To note** the minutes of the meeting held on 11<sup>th</sup> September 2018, and to agree all actions contained therein. **(See attached).**

**8. Spatial Planning Review Working Group (SPRWG)**

Cllr Nicklin, Chairman of the SPRWG to provide an update. **(See attached).**

**9. Town Community Speed Watch**

To receive an update from Cllr Davis, Warminster's Community Speed Watch Champion.

The following roads have been identified and have met the criteria as set by the police, as suitable for Community Speedwatch: Boreham Road, Copheap Lane and Deverill Road.

Officers have suggested that in order to drum-up support we concentrate on identifying volunteers in the roads and those close by, that would most benefit from Community Speed Watch. This could be done by delivering the attached leaflet/poster. Hopefully, concerned residents will put the poster in their window. The road(s) delivered would have a follow up visit shortly afterwards, when the presence of a poster in a window would identify a property worth calling on to see if a resident can be encouraged to volunteer to take part in Community Speed Watch. **(See attached).**

**Members to consider the suggestion and to decide on any further action.**

**10. Town Litter Champion**

To receive an update from Cllr Jefferies, Warminster's Litter Champion. **(See attached officer report).**

**11. Community Area Transport Group (CATG)**

The notes from the CATG held on 27<sup>th</sup> September 2018 are attached for Members perusal. **(See**

attached).

The next meeting of the CATG is to be confirmed.

CATG Reference	ISSUE	ACTION/ RECOMMENDATIONS	TOWN COUNCIL CONTRIBUTION FOR APPROVAL
<b>6594</b> Bishopstrow Road / Boreham Road	“Excessive continuous speeding in a built-up area including schools. The issue is on the B3414 where it joins the Bishopstrow Road in Warminster. There is a mini roundabout on this junction and the traffic is continually speeding in all directions” <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a>	27.9.18 Feedback from TC TDC required.	
<b>6598</b> Bishopstrow Road – Pedestrian crossing request	“The crossing pedestrian access at the end of Bishopstrow Road is inadequate and dangerous. Many young children now reside in the area. The developers of Mill Island have reneged on their planning requirement to improve pedestrian access and defaulted on their section 106 agreement, so the council does not have the required funds”. Pedestrian crossing request	<b>27.9.18</b> Feedback from TC TDC required.	
<b>6627</b> 3 Portway Lane, Warminster	Our drive way is being restricted by vehicles parking over the white line. The family find it hard sometimes to get on to our drive. I. We also get people park their cars here to go and catch a train”. Request for DYL or extended white lines <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a>  <b>27.9.18</b> Need clarification on the policy regarding private payment for such markings. TC development	<b>27.9.18</b> Feedback from TC required.  New ‘H’ bar policy in place MR to check policy & liaise with Fiona Fox, TC	
<b>5808</b> Masefield Rd (Shelly Way to Victoria Road) WTC: Prioritised this as No. 2	Request for dropped kerbs across side roads (off Masefield Road) between Shelly Way to Victoria Road. <b>08/02/18</b> 2 sites (2 no. pairs) Maybe gather together and	<b>27/09/19</b> See <b>07/06/18</b> update. <b>Estimated cost £3600</b>	<b>£1,125</b>



CATG Reference	ISSUE	ACTION/ RECOMMENDATIONS	TOWN COUNCIL CONTRIBUTION FOR APPROVAL
TD/18/12.7 refers	prioritise, under “drop kerbs” Needs to go to Warminster Town Development Committee. <b>07/06/18</b> Awaiting update from Warminster TDC. CATG minded to collate all dropped kerb requests (see issue <b>6148</b> and allocate as priority 1. TBA at next meeting Town Council will support this and 25% £4,500 for both <b>5808</b> and <b>6148</b> . 25% from Town Council. MR to cost and liaise with TC		
<b>6148</b> Thornhill Road, Warminster - WTC: Prioritised this as No. 1 TD/18/12.7 refers	There is a dropped kerb on the pavement on the east side of the entrance to the Tesco Express car park in Thornhill Road but not on the west side. Residents would like the kerb dropped on the west side to assist with crossing for disability scooters buggies etc. <b>07/06/18</b> To be combined with issue 5808 (see above) and discussed at next meeting. <b>27.9.18</b> Town Council will support this 25% MR to finalise cost and liaise with TC	<b>27/09/19 See 07/06/18 update.</b> To be combined with issue <b>5808: Masefield Road (Shelly Way to Victoria Road)</b> above as single item. <b>Estimated cost £900</b>	
<b>6591</b> Dropped kerb request x 2 (Disabled Access)  WTC: Prioritised this as No. 3 TD/18/12.7 refers	2. Willow Crescent on footpath leading to nature reserve. <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a> supported	<b>Update for TDC: This is being addressed by WC rights of way</b>	
<b>6086</b> Bartholomew Lane at j/w Portway, Warminster	<b>07/06/18</b> street nameplate agreed by CATG. Move to priority 1 and allocate £300 TC has already agreed 25%	<b>£300</b>	<b>£75</b>

**Members to consider the above request and to decide on any further action.**

**12. South West Operational Flood Working Group**

To note any further updates from Cllr Fraser.

**13. Regeneration Working Group (RWG)**

The working group met on 24<sup>th</sup> October and 14<sup>th</sup> November 2018 respectively to consider the way forward for regeneration project work. Cllr Nicklin to update members.

**To note.**

**14. Land adjacent to steps at Yates Field Meadow**

A couple of years ago the Warminster Town Council funded steps leading from Prestbury Drive into Yates Field Meadow. Local residents have contacted Cllr Davies to point out that the area at the foot of the steps is now a quagmire. Cllr Davis will bring photographs to the meeting and asks members whether anything can be done to improve this situation.

**If works are agreed, Members are requested to delegate to officers accordingly.**

**15. Handrail on footpath in Imber Road**

Members may be aware of the footpath that leads to the area previously utilized by the REMI at the upper part of Imber Road. It is a footpath and also has partial access for vehicle. Cllr Davis has received a request from a local resident for a handrail to be installed as the gradient is too steep to walk without.

At this stage it is not clear who owns the land where the handrail would need to be installed. Cllr Davis will bring photographs of the area in question to the meeting and asks members to consider whether anything can be done to address the issue.

**Members are requested to consider this request and resolve accordingly.**

**16. Pound Street j/w West Parade**

The Council has received a road sign request from a member of the public. **(See attached).** The resident has highlighted the problem of lorries following sat-nav directions taking them from W Parade onto Pound Street, and visa versa, a route which is unsuitable for large vehicles and which causes major disruption and in some cases damage to property.

**Members to consider the request and resolve accordingly.**

**17. Draft Budget**

Members have already received the provisional Council budget with the Finance and Assets Agenda 5<sup>th</sup> November 2018. These accounts refer.

**Members are requested to note the budget lines relevant to this Committee and to suggest any additional 2019 /2020 spend items to the Clerk for inclusion.**

**18. CIL Funding**

Members are requested to put forward any projects that they would like the CIL working group to consider for WTC CIL funding.

**19. Communications**

**The members to decide** on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

**Date of next meeting: Monday 18<sup>th</sup> February 2019**

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## MINUTES

### Spatial Planning Review Working Group

Warminster Civic Centre  
9.30am, Friday 1<sup>st</sup> June 2018

#### Membership:

Cllr Brett (East)	*	Chris March	*
Cllr Fraser (West)	*	Veronica Mills	*
Cllr Nicklin (West) (Chairman)	*	Mary Ross-Gower	A
Tracy Clifford	*	Len Turner (Vice Chairman)	*

**Key:** \* Present    A Apologies    AB Absent

Present: Tom Dommett (Assistant Town Clerk)

#### **SP/18/008    Welcome and Apologies**

Mary Ross-Gower had resigned from the group. Cllr Nicklin expressed his regret and asked that thanks and gratitude be conveyed to Mary for her work on the Neighbourhood Plan.

#### **SP/18/009    Minutes**

The minutes of the meeting held on 1<sup>st</sup> June 2018 were approved.

#### **SP/18/010    Review of Terms of Reference**

##### **SP/18/010.1 CIL**

A CIL Policy had been drawn up by the Finance and assets Committee and approved by Council. Projects that benefit the committee could be submitted – they must be planned, active and ready to go. The Council would create a priority list. The Finance and Assets Committee had asked the SPRWG to identify any projects from the Neighbourhood Plan. This was agreed. Members would offer contributions under the three themes from the Neighbourhood Plan – a place to live, a place to work and a place to enjoy.

##### **SP/18/010.2 Revision of Neighbourhood Plan**

Under the Terms of Reference the SPRWG will look at recommendations for revisions to the Neighbourhood Plan (NP). Since Wiltshire Council is working on local plans up to 2036 it was agreed to look at what revisions were



necessary for the NP and aim to have a revised version by November 2020 for approval by May 2021. All members would look at the current NP for any redundant issues as the first contribution.

### **SP/18/010.3 Membership**

It was agreed to invite Nigel Linge and Harriet James to join the group.

#### **SP/18/011 Progress of the Core Strategy Planning Applications**

Archaeological excavations were taking place north of Victoria Road. Persimmon may start building on the south of Victoria Road this year.

#### **SP/18/012 Settlement Boundary Definitions**

Wiltshire Council had responded to comments on the boundary revisions. They were excluding areas that have not yet been built on despite having been given planning permission. They would redefine the boundary when the developments had taken place. The group was concerned that this made the boundary fairly worthless.

#### **SP/18/013 Borehill Farm Public Meeting 19 Oct 5pm**

The Environment Agency had responded to local concerns about the smell from the biodigester and had arranged a public meeting in the function room of the Bell and Crown at 5pm on 19<sup>th</sup> October.

#### **SP/18/014 Wiltshire Local Plan Review**

The consultation workshop on the Local Plan Review for the Trowbridge HMA would be held at County Hall on 29<sup>th</sup> October. Cllrs Fraser and Nicklin would attend on behalf of the Town Council and Len Turner on behalf of the SPRWG (NP). Tom Dommett to arrange registration.

#### **SP/18/014 Reformation of the Town Regeneration Working Group**

The Town Regeneration Group was meeting again with the Area Board of Wiltshire Council. Cllrs Fraser and Nicklin were members. Discussions were ongoing regarding the Central Car Park area and how it might be redeveloped.

#### **SP/18/015 Any Other Business**

##### **SP/18/015.01 LEP**

Longleat was hosting a Wiltshire and Swindon Local Enterprise Partnership (LEP) business growth conference on 4<sup>th</sup> October to update on the progress of the local business community. Local businesses were invited to register. Len Turner would be attending.

##### **SP/18/015.02 Calendar of Meetings**

It was agreed to hold regular meetings of the group to review the NP. Dates would be arranged to allow feedback to the Town Development Committee.



**Concerned about speeding traffic in Warminster? We need your help.**

**Boreham Road, Copheap Lane and Deverill Road have been identified as the top priorities in Warminster**

**We're looking for volunteers to join in with our Community Speedwatch.** Community Speedwatch is an initiative where members of the public join with the Police to monitor speeds of vehicles using speed detection devices.

**Boreham Rd, Copheap Lane and Deverill Road** have been identified as being suitable for the scheme following surveys that indicate high levels of vehicles travelling above the speed limit.

All volunteers are trained by the Police to monitor traffic speed and comply with a code of practice. Community Speed Watch only takes place where there is an identified speeding issue in a 20mph, 30mph or 40mph speed limit.

Vehicles exceeding the speed limit are referred to the Police with the aim of educating drivers to reduce their speeds. In cases where education is blatantly ignored and evidence of repeat or excessive offences is collated, then enforcement and prosecution follow.

This is a proactive solution to improve the safety and quality of life for everyone in the community. If you would like to help please contact the Town Council on 01985 214847 or email [admin@warminster-tc.gov.uk](mailto:admin@warminster-tc.gov.uk).



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<http://www.warminster-tc.gov.uk>, **facebook**/warminstertowncouncil

**Twitter:** Warminster TC, **Instagram:** Warminster Town Council.

**If you support us, display the poster on the back of this leaflet in your window**

# **We're supporting Warminster**



**Driving down speed  
Driving up safety**

## **Town Development Committee: 3<sup>rd</sup> December 2018**

### **Town Litter Picks: update**

The Community Litter Pick group targeted the Christchurch area on 6<sup>th</sup> October and even though the weather was wet we still had 15 volunteers. We also swept the road clean from pine needles and the church very kindly opened their doors to give us hot drinks.

A community partnership litter pick took place on 3<sup>rd</sup> November in the Portway Lane area. Shaun from Selwood Housing attended along with 13 volunteers.

Every year we take part in the Minster Church Christmas Tree Festival this year we are promoting the Community Litter Pick and making a tree from recycled materials. I am nearly finished making the tree and estimate that I have used over 200 plastic bottles and 20 metres of chicken wire for the structure. I aim to have the tree ready for the Community Litter Pick Christmas Tea Party on Saturday 1<sup>st</sup> December at 11am.

All litter pick volunteers have been invited to Thank You Christmas Tea Party, where the next litter pick dates will be discussed.

Sally Ward

27<sup>th</sup> November 2018

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## WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG

27<sup>th</sup> September 2018

	Item	Update	Actions / Recommendations	Priority 1= High 2=Low	Who
1.	<b>Attendees and apologies</b>				
	Present:	Cllr Andrew Davis; Jacqui Abbott; Martin Rose; Cllr Tony Jackson; Densie Nott; Len Turner; David Croot; Richard Dickson; Vanessa Sturmy; Andrew Cummings; Simon Wager; Caroline Sawyer; Fiona Fox; Cllr Pip Ridout; Sue Fraser; Tom Dommett; Ian Tinsley; Ray Taylor;			
	Apologies:	Mike Perry; Nicky Spreadbury-Clewes; Simon Jasper; Karungi Grant			
2.	<b>Notes of last meeting</b>				
		<p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 21<sup>st</sup> June 2018</p> <p>The Link can be found at:</p> <p><a href="#">Warminster Area Board Minutes 21st June 2018</a></p>			

	Item	Update	Actions / Recommendations	Priority 1= High 2=Low	Who
3.	<b>Financial Position</b>				
		<p>The current balance for the Warminster CATG for 2018-19 up to and including the 31st August 2018 is <b>£10,199.32</b>.</p> <p>Allocation £15,226.00 for 2017/18. Carry over £12,246.35. Agreed Contributions £4799.98. Current balance of £10,199.32 includes carry over commitments from 2017/18 which are as follows:</p> <ul style="list-style-type: none"> <li>• Boreham Fields Footway improvements</li> <li>• Townsend Chitterne 20mph coloured surfacing</li> <li>• The Close Warminster footway improvements</li> <li>• Longhedge Whitbourne Springs Two way traffic sign</li> <li>• Bishopstrow Village gates</li> <li>• Ad-hoc Lining works Knook camp</li> </ul>			
4.	<b>Update on Top 5 Priority Schemes</b> <b>NOTE:</b> Items shown in GREY are live Priority 1 issues where orders have been issued but works are awaiting start				
a)	3954 / 4185 The Close	<p>Meeting held on 14<sup>th</sup> October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting.</p> <p>06/12/16 Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared. CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from WTC and confirmation of cost.</p> <p>WTC have undertaken some local consultation with residents and businesses. Businesses generally in support but two residents Mr &amp; Mrs Angus McAfee 16 The Close and Peter</p>	<p>27/09/19 Works complete. Please note increase in cost to £11403.59. Cost of £9500 to be borne by CATG To be removed from tracker</p>	1.	

		<p>Miles and Elaine Holloway 15 The Close have sent details of near misses to their properties with buses, delivery vans and their extreme concern about the widening of pavements.</p> <p>29/03/17 The waste issue previously thought to have been resolved appears to be ongoing.</p> <p>A future meeting would be beneficial to sort out issues with footway / waste. Kynegston Court to be included Warminster Town Council to arrange.</p> <p>17/10/17 Meeting remains unarranged with both waste (to discuss commercial bins) and local residents to discuss proposed footway improvements.</p> <p>08/02/18 Meeting with FF of Warminster Town Council MR recommends amended option B – to reduce impact of footway widening on road space for deliveries. This option will increase footway width and reduce effect of camber adjacent to Old Fire Station. NOTE: Increase in cost from £6000 to £8300 due to temporary road closure</p> <p>Occupants of #15 and 16 The Close to be informed of decision. Works programmed for 25th June for 10 days. Note Cost increase due to requirement for gatemen at point of temp closure.</p> <p>27.9.18 – remove from tracker</p>			
b)	4538 Boreham Fields	<p>Request for review of parking arrangements outside retail units</p> <p>MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area &amp; bollards.</p> <p>29/03/17 Agreed new Priority 1. Agreed to retain parallel parking arrangement, resurface footway and replace damaged</p>	<p>27/09/19 Works Complete</p> <p>Note increase in costs to £8,000</p>	1.	MR

		<p>kerbs. Estimated cost around £6k (TBC) with 25% contribution from Town Council.</p> <p>12/07/17 Design work ongoing. Indicative costs £6k. Town Council has agreed their 25% contribution based on costs of £6k. Project to go forward.</p> <p>08/02/18 Design work ongoing. Works during spring / summer 18. Note there will be additional costs of £1000 required for these works.</p> <p>07/06/18 Works programmed 4th June for 5 days 27.9.18 - £592.08 extra from Town Council</p> <p>remove from tracker</p>			
c)	<a href="#">5230</a> Whitbourne Springs/ A362 junction	<p>At the E junction of the A362 with Whitbourne Springs there are 2 one way accesses to the hamlet separated by a small grass triangle about 5m across. The hamlet end of the grass separating piece has been eroded by vehicles using the E most access and then exiting through the other access by cutting across the grassed area against the one way system back onto the A362.</p> <p>29/03/17 Priority 2 for all 3 issues raised from Corsley. MR will undertake site visits and report back to CATG when time permits. Action - CPC to liaise with Longleat Estate.</p> <p>12/07/17 Cost of required topo survey £1250</p> <p>New Priority 1 - CATG agreed to fund subject to confirmation of 25% Parish Council contribution.</p> <p>05/10/17 Topo cost increase to £1350. 25% contribution agreed by PC topo survey received. Design options to be prepared when time permits.</p>	<p>27/08/18 Design work at junction to be progressed in readiness for substantive bid during summer 2019. Possible contribution from Longleat estates</p>	1	MR



		08/02/18. On hold pending Priority 1 allocation. Design work to be progressed when time permits.			
d)	<a href="#">5232</a> Longhedge Whitbourne Springs	<p>Vehicles approaching Long Hedge from Whitbourne Springs on the wrong side of the road. Longleat traffic at the end of long journeys with full cars come off the A362 into the Whitbourne Springs one ways system and then go into a normal 2 way lane for the remainder of the journey through Long Hedge to the Longleat Knapp's Gate entrance. Just before Long Hedge there is a right hand bend followed by a blind crest before the lane drops into Long Hedge. The bend pushes vehicles onto the RH side of the road probably with drivers subliminally thinking they are on an estate road with a continuing one way system.</p> <p>Priority 1 Minor signing improvement Inc. additional 2 way traffic warning sign Approx. £250.00. Agree to fund subject to agreement of 25% contribution from Parish council</p> <p>05/10/17 Works to be programmed. Most likely autumn 17</p> <p>MR – update 08/02/18. Order issued awaiting implementation</p>	27/09/19 Works Complete. Remove from next tracker	1.	MR
e)	<a href="#">5151</a> Bishopstrow	<p>Request for White gates at both ends of the village street</p> <p>29/03/17 Site visit required to assess siting options – MR.</p> <p>02/7/17 Site visit undertaken. Village gates can be accommodated at southern terminal point. At northern end space on nearside by village nameplate. Cost installed <b>£900</b> per gate 1.0m wide. <b>£1000</b> per gate 1.5m Additional cost if signing changes required.</p>	27/09/19 Works Complete Increase in costs to £3343.48. Cost to CATG £2,500. Remove from next tracker	1.	

		<p>12/07/17 JA to invite rep from PC to next mtg and inform re: likely costs.</p> <p>05/10/18 CATG have offered 2 gates only; £2k; £1500 from CATG; £500 from Bishopstrow Parish Meeting.</p> <p>08/02/18 Order for gates to be placed shortly 07/06/18 Works Complete but residual issues remain re. Position and signs. Report back progress to next meeting. <b>Remove from tracker</b></p>			
f)	<a href="#">5808</a> Masefield Rd (Shelly Way to Victoria Road)	<p>Request for dropped kerbs across side roads (off Masefield Road) between Shelly Way to Victoria Road.</p> <p>08/02/18 2 sites (2 no. pairs)</p> <p>Maybe gather together and prioritise, under “drop kerbs” Needs to go to Warminster Town Development Committee.</p> <p>07/06/18 Awaiting update from Warminster TDC. CATG minded to collate all dropped kerb requests (see issue 6148 and allocate as priority 1. TBA at next meeting Town Council will support this and 25% £4,500 for both 5808 and 6148. 25% from Town Council. MR to cost and liaise with TC</p>	<p>27/09/19 See 07/06/18 update.</p> <p>Estimated cost £3600</p>	1.	FF
g)	<a href="#">6148</a> Thornhill Road, Warminster	<p>There is a dropped kerb on the pavement on the east side of the entrance to the Tesco Express car park in Thornhill Road but not on the west side. Residents would like the kerb dropped on the west side to assist with crossing for disability scooters buggies etc.</p> <p>07/06/18 To be combined with issue 5808 (see above) and discussed at next meeting.</p> <p>27.9.18 Town Council will support this 25%</p>	<p>27/09/19 See 07/06/18 update. To be combined with issue 5808 above as single item.</p> <p>Estimated cost £900</p>	1.	

		MR to finalise cost and liaise with TC			
h)	<a href="#">5965</a> Bishopstrow village	<p>Speeding concern &amp; conflict at narrow section in village. Possible signs and road markings.</p> <p>08/02/18 MR to draw up proposal / cost and present at next meeting.</p> <p>07/06/18 Move to priority 1 Outline design to be prepared and costed and presented to next meeting</p> <p>27.9.18.</p>	<p>27/09/19 Design outstanding.</p> <p>MR liase with Mike Perry</p>	1.	MR
i)	<a href="#">6086</a> Bartholomew Lane at the junction with Portway, Warminster	<p>A recent incident in Bartholomew Lane at its junction with Portway highlighted the fact that no street name at this junction meant emergency services were unable to find the lane when a member of the public had collapsed there. <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p>07/06/18 Street nameplate agreed by CATG. Move to Priority 1 and allocate £300. <u>TC has already agreed 25%</u></p>	<p>27/09/18 Order placed. Awaiting installation.</p>	1.	
j)	<a href="#">6253</a> A362 Corsley Heath	<p>Request signing lining adjustment and pavement improvement. These would improve pedestrian and joining driver's lines of sight. In addition the apparent narrowing of the road would slow vehicles. See also issue 6262. New informal crossing by bus stop.</p> <p>067/06/18 Issue to be moved to priority 1. Plan and costing to be prepared when time allows. No allocation made at this stage. Note topo survey likely for bus stop area.</p>	<p>27/09/18. Topo cost £1400. 25% Contribution to be confirmed by Corsley PC (£350)</p>	1.	

<b>5.</b>	<b>Priority 2 / Other highway Issues under consideration</b>				
a)	<a href="#">5167</a> Marsh St.	<p>Request for Raised ridge at Marsh St. / Mount Lane junction.</p> <p>29/03/17 Action - MR to undertake site visit and report back to CATG.</p> <p>12/07/17 JA Go back and ask for more details from requester. Give details to Cllr Andrew Davis.</p> <p>31/01/18 JA did speak to correspondent but issue remains unclear from telephone conversation. There is a need to meet with the correspondent at the site to understand the issue.</p> <p>MR update 08/02/18 On hold pending clarification of the issue from requester. JA to visit with MR or AD</p>	27/09/18. Item not supported by group. Inform requester and remove from tracker	2.	JA
b)	<a href="#">5404</a> Foreminster Court onto Fore Street exit visibility	<p>Parking issue. As you exit the off-street parking at Foreminster Court onto Fore Street Warminster BA12 8DA there is a significant amount of vehicles parked on the side of the road. This makes it very difficult to exit onto the road safely as you have to edge your car out into the road to be able to see both ways. This has got significantly worse as an old car garage has recently been turned into flats on this road leading to an increase in the amount of vehicles needing to park nearby.</p> <p>12/07/17 JA to send WR1 form to requester. Town Development committee to discuss also.</p> <p>05/10/17 For agenda on next Town Development Committee</p>	27/09/19 Works Complete. Remove from next tracker	2	JA/ FF



		<p>08/02/18. On hold awaiting further instructions.</p> <p>07/06/18 .H' bar marking to be tried. On ad hoc road marking list for 2018/19. Likely summer 18. CATG to move to Priority 1 and allocate £500 for all ad-hoc markings in Warminster area</p>			
c)	<a href="#">5568</a> Whitfield Close / Woodcock Road	<p>05/10/18 Request for dropped kerbs onto Woodcock Road from Whitfield Road site. Request for 20mph along Woodcock Road</p> <p>08/02/18 2no. sites adjacent to access to Whitfield Close. West site. Length of new footway and 2 no. sides of dropped kerb estimate £3500. East site 1 no side possible Cost £900. On hold.</p> <p>31/05/18 Verges adjacent either side of both entrances to Whitfield Close not within highway boundary, which means construction of a footway link and dropped kerb is not possible. The only remaining option is for dropped kerb access on the opposite side (south)</p> <p>7/06/18 Issue to be combined with issue 6146. Letter from Parvis Khansari to Andrew Murrison MP dated 5/4/18 <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p>27.9. 18 Metro count request</p>	<p>20/09/18 Land on north side adjacent to Whitfield Close is not within the ownership of the Highway authority.</p> <p>Letter to PK relates to a speeding issue further north by 8 Woodcock Road</p> <p>27.9.18 MR metro count</p>	2.	
d)	<a href="#">5752</a> High Street Maiden Bradley	<p>Request for traffic calming and 20mph limit on the High St. Maiden Bradley.</p> <p>08/02/18 JA send Leanne Homewood's details for CSW</p>	<p>27/09/19 Awaiting metro count results.</p>	2.	MR

		7.5 tonne weight limit dependent on A350 /A303 improvements (Highways England)  07/06/18 Metro count request made. Awaiting results. 27/09/18 Check location of metro counts	MR to check		
e)	<a href="#">5757</a> King Street / Brook Street, Warminster	Speeding concerns. Request for metro-counts  07/06/18 Metro count request made. Awaiting results.	27/09/19 Awaiting metro count results.	2.	MR
f)	<a href="#">5866</a> Lower / Upper marsh Road Warminster	Speeding Concern. Request for speed humps.  08/02/18 Requires further information – to go to Warminster Town Development Committee.	27/09/18 Town Council do not support. No further action Inform requester and remove from tracker	2.	FF
g)	<a href="#">6084</a> Victoria Road Masefield Road roundabout and Broadway roundabout	The directional signs to Warminster Rugby Club at Folly Lane are unclear as they refer to Sports Field. There are signs at Victoria Road and in the vicinity of the Broadway roundabout.  07/06/18 MR to speak to Mark Stansby. Full cost would be borne by requester 27.9.18. TC to liaise with MR; Town Council to pay	27/09/18 MR to speak to MS and provide costs to next meeting.	2.	MR
h)	<a href="#">6085</a> Weymouth Street, Warminster.	CCTV have asked the Town Council to investigate the possibility of installing a new lighting column. Weymouth Street east side in the vicinity of KS bar by Burtons entrance to Chinns Court. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a> NOTE - Overhead cables  07/06/18 Lighting levels to be assessed by Atkins and matter reported back to next meeting. 27.9.18 – light levels need to be assessed	27/09/18. Discussion has taken place between MR and FF. matter to be resolved outside of CATG. Remove from next tracker.  MR liaise with TC	2.	
i)	<a href="#">6146</a> Woodcock Road	A safe crossing place is needed for residents of the two residential parks in Woodcock Road - Woodcock Park and	27/09/18 See 07/06/18 Update.	2.	

		<p>Whitfield Close - and residents of Woodcock Gardens. The north side of the road has no pavement and to cross to the south side at Highbury football ground is very dangerous because of the speed of traffic from Imber roundabout. Many of the residents are elderly with disabilities. On-road parking at Highbury on Saturdays exacerbates the issue. See issue 5568 above.</p> <p>07/06/18 See Issue 5568 above. Note issue re. highway boundary. Owners of Whitefield close residential park would be required to fund improvements within their own boundary</p>			
j)	<a href="#">6147</a> Chapel St.	<p>Yellow lining was approved in 2016 outside garages in Chapel Street that belong to residents of Fore Street. Wiltshire Councils consultation received opposition to this so the lining was not carried out although the Council was not notified of this. The resident who submitted the WR1 is continuing to have problems with being blocked in her garage so is not happy with the outcome. We are referring this back to CATG to request either a white bar line or to ask CATG to offer an alternative solution. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p>07/06/18 'H' bar added to ad-hoc lining request for 2018/19. See issue 5404. P1</p>	27/09/18. Works Complete. Remove from next tracker		
k)	<a href="#">6240</a> Westbury Road Warminster	<p>Speed concerns. Request to reduce speed limit from 40mph to 30mph. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a></p> <p>07/06/18 Presentation given by Mr Taylor, resident of Westbury Road. MR provided response. Metro count request issued and results to be reported to next meeting where a decision will be made</p>	<p>27/09/18</p> <p>Metrocount 85<sup>th</sup> percentile = 42.5mph Mean = 37.8mph</p> <p>Resolution made by group not to take this issue further. But they support the</p>		



		<p>27/09/18 Presentations from Cllr Ridout and Mr Taylor. Martin Rose explained the criteria for 30mph and 40mph limits and that Westbury Road fits within the 40mph. Fiona Fox said that the Town Council did not support a re-assessment as they understood that the road was a 40mph road.</p> <p>Request for a sign regarding the nursery.</p> <p>Discussion regarding SIDs – no permanent anymore.</p> <p>Town Council decided not to fund SID signs.</p>	<p>need for Police enforcement.</p> <p>MR to check criteria for a school warning sign on Westbury Road.</p> <p>Remove from tracker.</p>		
l)	<a href="#">6244</a> The Deverills	<p>Traffic problem in the Deverills whenever the A350 is closed or blocked. At such times A road traffic is diverted through the villages and particularly along a single lane road in Monkton Deverill. We would like Road Closed except for access signs at both ends of the B3095 whenever there is a planned closure of the A350. When there are traffic accidents and sudden road closures on the A350 and A303 we would like Not suitable for diverted Traffic signs on the B3095 at Longbridge Deverill and at Mere.</p> <p>07/06/8 PC to contact Joanne Heal re. network management issues</p>	<p>20/09/18 Meeting has now taken place between Upper Deverills Parish Councillors, Richard Cousens and Bridget Beattie Martin Rose and, Joanne Heal</p> <p>27/ 09/18: Move to Priority 1. MR to provide design / costings for discussion at next meeting.</p>	1.	
m)	<a href="#">6261</a> Sand St Longbridge Deverill	<p>Speeding on Sand street Longbridge Deverill through the 30mph section from the A350 heading to Sutton Veny. It is a constant problem for residents and pedestrians. The place best to place monitoring would be after the bridge by Frog Lane.</p> <p>07/06/18 Metro count required. Form issued to PC</p>	<p>27/09/18 Awaiting Metro count results. Metrocount re-ordered.</p>		



n)	<a href="#">6318</a> Codford Village	<p>Speeding on roads within the Village. Carry out a metro count on the affected roads to see if Community Speed Watch would be the solution.</p> <p>07/06/18 Jacqui Abbott to issue metro count request form to PC</p>	27/09/18 Awaiting Metro count results		
o)	<a href="#">6341</a> Upton Lovell	<p>Whenever there is an accident on the A36 in the vicinity of Codford or Upton Lovell the latter village becomes a rat-run for all diverting traffic. We do not want to spoil the village with extra signage and traffic calming measures.</p> <p>07/06/18 Review of pinch point and 'S' bend in village to take place when time permits.</p>	27/09/18. Site visit required. MR to contact Mr Cummings		MR

6.	New issues submitted since previous meeting. (Items highlighted <b>RED</b> are awaiting TC/ PC response)					
	Item	Issue	Actions / Recommendations	Priority 1= High 2=Low	Who	
p)	<a href="#">6360</a> Sambourne Road / Silver St Mini Rdbt	Request for traffic calming at 'Dangerous Rdbt' <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a> TC not taking forward Request for central circle re-painting – leave with maintenance	27/10/18 Single Collision during last 5 years (SL). Not supported. Inform requester and remove from tracker			
q)	<a href="#">6561</a> Bath Road / Church St Warminster	Request for 20mph limit (Warminster School) <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a>	27/10/18 B34141 would not meet current policy as standalone street. Not supported. Inform requester and remove from tracker			
r)	<a href="#">6591</a> Dropped kerb request x 2 (Disabled Access)	Dropped kerb request 1. Eastend Avenue to Warminster Park. <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a> 2. Willow Crescent on footpath leading to nature reserve. <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a> supported	27/10/18 1. Not supported due to severe gradient of path leading to Warminster Park. Requester to be informed and removed from tracker 2. This is being addressed by WC rights of way.			
s)	<b><a href="#">6594</a> Bishopstrow Road / Boreham Road</b>	<i>"Excessive continuous speeding in a built up area including schools. The issue is on the B3414 where it joins the</i>				

		Bishopstrow Road in Warminster. There is a mini roundabout on this junction and the traffic is continually speeding in all directions" <a href="https://www.google.co.uk/maps/">https://www.google.co.uk/maps/</a>	27.9.18 Feedback from TC TDC required.		
t)	<b>6593 Bishopstrow Road – Pedestrian crossing request</b>	<i>"The crossing pedestrian access at the end of Bishopstrow Road is inadequate and dangerous. Many young children now reside in the area. The developers of Mill Island have reneged on their planning requirement to improve pedestrian access and defaulted on their section 106 agreement so the council does not have the required funds".</i> Pedestrian crossing request	27.9.18 Feedback from TC TDC required.		
u)	<b>6627 3 Portway Lane, Warminster</b>	<i>"Our drive way is being restricted by vehicles parking over the white line. The family find it hard sometimes to get on to our drive. I. We also get people park their cars here to go and catch a train".</i> Request for DYL or extended white lines <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a>  27.9.18 Need clarification on the policy regarding private payment for such markings. TC development	27.9.18 Feedback from TC required. New 'H' bar policy in place MR to check policy & liaise with Fiona Fox, TC		
v)	<b>6661 Codford High St.</b>	<i>"The use of the High Street in Codford by large vehicles continues to impact on the residents. Parish Council proposes weight limits width limits and advisory signs be erected at either end of the High Street."</i> 27.9.18 FACUM process for weight limit assessment	7.5T environmental weight limit could not prevent legitimate access by HGV's to Lyons Seafoods  27.9.18. Spencer Drinkwater to attend next meeting to discuss		

7.	<b>Confirmation of Priority 1 Schemes (Max 5# to be progressed)</b>
	1. 5230 Whitborne Springs junction 2. 5808 Masefield Rd dropped kerb & 6148 Thornhill Road 3. 6244 The Deverills 4. 5965 Bishopstrow village 5. 6253 A362 Corsley Heath
8.	<b>Any Other Business:</b>  Park Street, Heytesbury – HGV sign seems not to be in the correct place; raised by PC. Check if on system and MR investigate.
9.	<b>Date of Next Meeting: To be confirmed</b>

## Warminster Community Area Transport Group

### Highways Officer – Martin Rose

#### 1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.  
 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of £6066.40 **See APPENDIX 1 below**



### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

6.1 There are no specific safeguarding implications related to this report.

## APPENDIX 1

### Warminster CATG

**26th October 2018**

#### BUDGET 2018-19

£15,226.00 CATG ALLOCATION 2018-19

£12,246.35 2017-18 underspend (includes unspent commitments from 17/18)

£2,075.00	Warminster TC for the Close footway
£2,342.08	Warminster TC for Boreham Fields (agreed increase from £1700)
£689.50	Bishopstrow PC Village gates
£89.00	Corsley PC Longhenge Arrows / Signs
£121.38	Corsley PC Fuzzy Hill Signs
£75.00	Warminster TC Bartholomew Lane
£1,125.00	Warminster TC Dropped kerbs
£350.00	Corsley PC A362 topo survey

Total Budget 2018-20

**£34,339.31**

#### Commitments carried forward previous years

The Close Warminster footway improvements	£9,500.00	Commitment from 2017/18 Actual cost of <b>£11,403.59</b>
Townsend Chitterne 20mph coloured surfacing	£1,216.91	Commitment from 2017/18 for outstanding coloured surface
Ad-hoc Lining works Knook camp	£500.00	Monies for Knook Camp.
Warminster Boreham Fields Footway / parking changes	£8,000.00	Commitment from 2017/18 Actual Cost <b>£9,368.33</b>
Longhedge Whitbourne Springs Two way traffic signs /arrows	£356.00	Commitment from 2017/18
Bishopstrow Village gates	£2,500.00	Commitment from 2017/18 Actual cost of <b>£3,343.48</b>

#### New Schemes 2018/19

Corsley Heath topo survey by Bus stop	£0.00	Top Cost of £1400 to be discussed by CATG
Whitbourne Springs/ A362 junction improvements	£0.00	Topo complete. Possible substantive bid 2019/20
Bartholomew Lane Street nameplate	£300.00	Order placed
Signs / Road markings Bishopstrow	£0.00	Costs to be agreed once design prepared
Dropped kerbs Masfield Road (Shelly Way / Coleridge Close) Thornhill Cl	£4,500.00	
The B3095 Deverills Signs / Lines	£0.00	Costs to be agreed once design prepared
A362 Corsley Heath Improvements topo	£1,400.00	

Total commitment 2018-19 **£28,272.91**

Remaining Budget 2018-19 **£6,066.40**

Completed schemes

Ms Fiona Fox  
Town Clerk  
Warminster Civic Centre  
Sambourne Road  
Warmister  
Wiltshire  
BA12 8NW GLB

RECEIVED

15 NOV 2018

14<sup>th</sup> November 2018

Dear Ms Fox

I would be grateful if you would pass this letter on to the relevant councillor or department.

The house I live in is on the corner of West Parade and Pound Street. I have lived there since 1981 and there has always been a problem with lorries attempting to negotiate Pound Street. However, in recent years, the problem has become much worse with very large articulated lorries attempting to make a right turn from West Parade into Pound Street or even from Pound Street into West Parade. Inevitably, they have huge difficulty and can take a long time to successfully make the turn causing inconvenience to local residents and the local bus because the road is blocked and they have to detour.

It is very distressing for the lorry drivers who find themselves in this dilemma as they are merely following the directions of their sat-nav and are unaware of how unsuitable their route is until they arrive at this corner. I must confess, I am frequently frightened that a lorry will hit our house as they are forced to mount the pavement and pass so close. (A few years ago, a lorry did cause damage to a property in Pound Street and to our roof when the driver attempted to make a right turn from Pound Street into West Parade.)

I am asking you to put up signs warning that the route is unsuitable for lorries. There is a sign as you approach the town from Church Street but it is obviously not sufficient. We need more so that all access points are covered.

I have enclosed some photographs to illustrate the points I am making.

Yours sincerely

[Redacted signature]

view from west Burade 1/11/18







view from  
front window  
(Pound St)  
1/11/18



view from  
front window  
1/11/18